



To Executive Councillor for Arts, Sport and Public Places: Councillor Rod Cantrill  
Report by Director of Customer & Community Services, Director of Environment, Director of Resources  
Relevant Scrutiny Committee Community Services 28 June 2012

## **2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances**

### **Not a Key Decision**

#### **1. Executive summary**

This report presents a summary of the 2011/12 outturn position (actual income and expenditure) for services within the Arts, Sport & Public Places portfolio compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2012/13 are identified.

#### **2. Recommendations**

The Executive Councillor is recommended:

- a) To agree which of the carry forward requests, totalling £34,170 as detailed in Appendix C, are to be recommended to Council for approval.
- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £789,000 from 2011/12 into 2012/13 and of £81,000 from 2012/13 into 2011/12 as detailed in Appendix D.

### 3. Background

#### Revenue Outturn

- 3.1 The outturn position for the Arts, Sports & Public Places portfolio compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2011/12 to the next financial year, 2012/13.
- 3.4 The overall revenue budget outturn position for the Arts, Sports & Public Places portfolio is set out in the table below:

<b>Arts, Ports &amp; Public Places 2011/12 Revenue Summary</b>	<b>£</b>
Final Budget	5,721,870
Outturn	6,031,447
Variation – Overspend for the year	309,577
Carry Forward Requests	34,170
Net Variance	343,747

The variance represents 6.0% of the overall portfolio budget for 2011/12

#### Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Arts, Sports & Public Places portfolio, with explanations of variances.
- 3.6 An overall underspend of £680,000 has arisen. £789,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2012/13 and £81,000 for advance works for which capital budgets need to be rephased from 2012/13 into 2011/12. £26,000 can be returned to available developer

contributions in respect of a project which has been completed at a lower than anticipated cost. The remainder represents small overspend to be funded from other sources.

#### **4. Implications**

- 4.1 The net variance from final budget, after approvals to carry forward £34,170 budget from 2011/12 to the next financial year, 2012/13, would result in an increased use of General Fund reserves of £343,747.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2012/13 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

#### **5. Background papers**

These background papers were used in the preparation of this report:

- Closedown Working Files 2011/12
- Directors Variance Explanations – March 2012
- Capital Monitoring Reports – March 2012
- Budgetary Control Reports to 31 March 2012

#### **6. Appendices**

- Appendix A - Revenue Budget 2011/12 - Outturn
- Appendix B - Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2011/12 - Carry Forward Requests
- Appendix D - Capital Budget 2011/12 - Outturn

#### **7. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

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## Arts, Sport &amp; Public Places Portfolio / Community Services Scrutiny Committee

## Revenue Budget - 2011/12 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
<b>Arts &amp; Recreation</b>						
Central Support & Overheads		450,810	455,340	4,530	0	4,530
Arts & Events	(127,930)	39,760	46,489	6,729	7,290	14,019
Business & Marketing	953,910	465,280	507,814	42,534	0	42,534
Cultural Facilities	858,260	78,850	191,104	112,254	0	112,254
Sport & Recreation	1,965,460	2,081,530	2,081,263	(267)	11,250	10,983
The Junction	102,100	396,840	396,798	(42)	0	(42)
	<b>3,751,800</b>	<b>3,513,070</b>	<b>3,678,808</b>	<b>165,738</b>	<b>18,540</b>	<b>184,278</b>
<b>Streets &amp; Open Spaces</b>						
Open Space Management	1,100,810	1,484,120	1,536,616	52,496	12,130	64,626
Environmental Projects	840,160	433,210	532,548	99,338	0	99,338
	<b>1,940,970</b>	<b>1,917,330</b>	<b>2,069,164</b>	<b>151,834</b>	<b>12,130</b>	<b>163,964</b>
<b>Community Development</b>						
Grants - Leisure	291,470	291,470	283,475	(7,995)	3,500	(4,495)
	<b>291,470</b>	<b>291,470</b>	<b>283,475</b>	<b>(7,995)</b>	<b>3,500</b>	<b>(4,495)</b>
<b>Total Net Budget</b>	<b>5,984,240</b>	<b>5,721,870</b>	<b>6,031,447</b>	<b>309,577</b>	<b>34,170</b>	<b>343,747</b>

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the November committee cycle (revised budgets)
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

**Arts, Sport & Public Places Portfolio / Community Services Scrutiny  
Committee**

**Revenue Budget 2011/12 - Major Variances  
from Final Revenue Budgets**

<b>Service Grouping</b>	<b>Reason for Variance</b>	<b>Amount £</b>	<b>Contact</b>
	<b>Arts &amp; Recreation</b>		
<b>Corn Exchange Technical</b>	A&R restructure has resulted in shortfall of £15,000 in staffing costs in this area. Underachievement of temporary technical staff recharges to events - £18,000 lower than targeted. Utility costs are £5,000 higher than budgeted.	36,833	Steve Bagnall
<b>Corn Exchange Administration</b>	Restructuring costs - consultancy and legal.	60,163	Steve Bagnall
<b>Corn Exchange Front of House</b>	Overachievement of temporary staff recharges to events.	(20,638)	Steve Bagnall
<b>Box Office</b>	£18,000 overspend on temporary staff following implementation of A&R restructure. Online booking has significantly overachieved whilst payment by other payments has declined.	21,777	Neil Jones
	<b>Streets &amp; Open Spaces</b>		
<b>Arboriculture</b>	Temporary staff costs during a period of absence	22,463	Alistair Wilson
<b>Environmental Projects</b>	Will be funded by managed underspend in other areas of Streets and Open Spaces	99,338	Andy Preston
	<b>Community Development</b>		
<b>Grants - Leisure</b>	Variance due to an underspend on Area Committee grants.	(22,012)	Jackie Hanson

## Arts, Sport & Public Places Portfolio / Community Services Scrutiny Committee

### Revenue Budget 2011/12 - Carry Forward Requests

#### Request to Carry Forward Budgets from 2011/12 into 2012/13

Item		Request £	Contact
1	<p><b>Streets &amp; Open Spaces - River Frontage Management</b></p> <p>Business Rates are yet to be assessed on the City's moorings</p>	12,130	Alistair Wilson
2	<p><b>Arts &amp; Recreation - Leisure Contract - Client costs</b></p> <p>Balance of PPF funds for consultancy support during the Leisure Contract tender</p>	11,250	Ian Ross
3	<p><b>Arts &amp; Recreation - Arts &amp; Events</b></p> <p>Sponsorship for November 5 Fireworks carried over from 2011 display at sponsors request.</p>	7,290	Elaine Midgley
4	<p><b>Community Development - Grants</b></p> <p>Leisure Youth Work Grants unspent to fund a youth officer post to generate projects in local areas</p>	3,500	Trevor Woollams
	<p><b>Total Carry Forward Requests for Arts, Sport &amp; Public Places Portfolio / Community Services Scrutiny Committee</b></p>	<b>34,170</b>	

## Arts, Sport &amp; Public Places Portfolio / Community Services Scrutiny Committee

## Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget	Final Budget	Outturn	Variance - Outturn compared to Final Budget	Re-phase Spend	Over / (Under) Spend	Variance Explanation / Comments
			£000	£000	£000	£000	£000	£000	
<b>Customer &amp; Community</b>									
SC072	Poster Boards	N Jones	0	4	3	(1)	1	0	Final element to be completed 2012/13
SC210	Hard Surface Cherry Hinton Hall Car Park	I Ross	4	0	0	0	0	0	Project complete
SC282	Kettle's Yard	D Kaye	40	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC348	Allotment Improvements (S106)	A Wilson	17	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC350	Improvements to pump out facility at Jesus green	I Ross	4	0	0	0	0	0	Project complete
SC396	Ravenworth Gardens - Remedial & Improvement Work	D Kaye	25	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC405	Improvements to play areas & open space at land behind St Matthews Street (S106)	I Ross	61	3	3	0	0	0	Project complete
SC434	Floodlit Astro turf - Chesterton Community College and Netherhall School (S106)	I Ross	200	200	200	0	0	0	Project complete
SC436	Pye's Pitch Rec Facilities (S106)	I Ross	0	45	0	(45)	45	0	Works continuing pending meeting with Environment Agency to conclude
SC441	Sheeps Green Canoe Clubhouse Extension (S106)	I Ross	195	175	201	26	0	26	Project complete subject to contract retentions
SC452	Climbing Wall at Kelsey Kerridge Sports Centre (S106)	I Ross	90	52	52	0	0	0	Project complete
SC460	Kings Hedges Learners Pool Electricity	I Ross	25	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC461	Jesus Green Skatepark Upgrade (S106)	I Ross	65	60	61	1	0	1	Project complete subject to contract retentions
SC469	Vie Public Open Space (S106)	I Ross	0	114	89	(25)	25	0	Project almost complete subject to contract retentions
SC471	Parkside Changing Rooms	D Kaye	350	390	392	2	0	2	Project complete subject to contract retentions
SC474	Cherry Hinton Hall Grounds Improvements - Phase 1 (S106)	A Wilson	5	0	35	35	(35)	0	Project started ahead of schedule
SC476	Water Play Area Abbey Paddling Pool (S106)	I Ross	125	75	0	(75)	75	0	Pending further allocations of available S106 funding Project planned for Winter 2012 / Spring 2013
SC477	Coleridge Paddling Pool Enhancement (S106)	I Ross	85	50	0	(50)	50	0	Pending further allocations of available S106 funding Project planned for Winter 2012 / Spring 2013
SC478	Water Play Area Kings Hedges "Pulley" (S106)	I Ross	125	50	0	(50)	50	0	Pending further allocations of available S106 funding Project planned for Winter 2012 / Spring 2013
SC512	Hobbs Pavilion Refurbishment (S106)	I Ross	158	100	0	(100)	100	0	Procurement complete - contract awarded - Works to start September 2012 after cricket season concludes.
SC518	Corn Exchange Lighting Improvement	D Kaye	0	25	25	0	0	0	Project complete
-	Small Projects (under £15k) (S106)	I Ross	0	0	7	7	(7)	0	Section 106 funds to be allocated
<b>Environment</b>									
SC215	Christ's Piece - Trees/Landscaping (S106)	A French	9	6	6	0	0	0	Project complete
SC234	Histon Road Cemetery Landscaping (S106)	A Wilson	0	5	0	(5)	5	0	Projects to be identified
SC347	Histon Road - Refurbishment of play area (S106)	A Preston	12	0	0	0	0	0	Project complete
SC410	Mill Road Cemetery	A Wilson	35	27	2	(25)	25	0	Links with SC432. Benches ordered, path works to be completed and website updates progressing

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SC432	Mill Road Cemetery Memorial Artwork (S106)	A Preston	62	6	4	(2)	2	0	Continuous issues being experienced with the Faculty Application to the DAC which are causing significant delays to the delivery of this project which are outside our control.
SC433	Snowy Farr Memorial Artwork (S106)	A Preston	70	24	23	(1)	1	0	Planning approval now granted. Fabrication of the artwork is now complete installation planned in July.
SC435	Biodiversity Projects Year 2&3	G Belcher	0	0	(1)	(1)	0	(1)	Project complete
SC454	Logans Meadow Swift Tower (S106)	G Belcher	0	31	31	0	0	0	Project complete
SC456	Coldhams Common LNR Extension (S106)	G Belcher	46	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC479	Abbey Pool Play Area Facilities (S106)	A Preston	110	0	1	1	(1)	0	Work undertaken by the Project Delivery team in advance of project
SC492	Jesus Green Play Area (S106)	A Preston	175	0	1	1	(1)	0	Specific S106 contributions yet to be received from CB1 development. Were due in January 2012. Invoice currently being contested by developer. Potential to use S106 from NIAB instead to be investigated. ESPO call off play contract will be advertised from 18th May 2012.
SC493	Jesus Green Tennis Court (S106)	A Preston	90	1	8	7	(7)	0	Project on programme to be complete by the end of May.
SC494	Kings Hedges "Pulley" Play Area (S106)	A Preston	73	0	1	1	(1)	0	Specific S106 contributions yet to be received from NIAB development. Were expected to be due in March 2012. Invoice was issued on 3rd May 2012.
SC496	Petersfield Play Area (S106)	A Preston	76	0	1	1	(1)	0	ESPO Play contract to be advertised from 18th May 2012.
SC497	Peveral Road Play Area (S106)	A Preston	85	0	1	1	(1)	0	ESPO Play contract to be advertised from 18th May 2012.
SC499	Outdoor Fitness Equipment in Parks (S106)	A Preston	120	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
SC500	Trumpington Rec Outdoor Space (S106)	A Preston	46	0	1	1	(1)	0	Capitalised costs of project delivery team
SC519	Wulfstan Way Art Project (S106)	N Black	0	0	2	2	(2)	0	Project on programme for completion by the end of the Summer.
SC520	Community Olympic Public Art Commission (S106)	N Black	0	0	23	23	(23)	0	Project on programme and within budget.
SC521	Creation of New Allotment Site	A Wilson	0	0	1	1	(1)	0	Capitalised costs of project delivery team
SC544	Coleridge Recreation Ground Improvements (S106)	A Wilson	281	0	0	0	0	0	Budget rephased to 2012/13 at January 2012 committee.
PR010	Environmental Improvements Programme	D Foley-Norman	200	0	0	0	0	0	Budget now allocated to Area Committees
PR010a	Environmental Improvements Programme - North Area	D Foley-Norman	49	86	66	(20)	20	0	Due to the transfer to a new capital programme, the adoption process for new schemes was not complete until half way through the programme year. As such the completion of all schemes has not been possible before the end of the year. It is envisaged that the outstanding projects will be complete by the end of the Summer.
PR010b	Environmental Improvements Programme - South Area	D Foley-Norman	83	113	1	(112)	112	0	
PR010c	Environmental Improvements Programme - West/Central Area	D Foley-Norman	85	125	18	(107)	107	0	



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PR010d	Environmental Improvements Programme - East Area	D Foley-Norman	97	267	208	(59)	59	0	
PR010di	Environmental Improvements Programme - Riverside/Abbey Road Junction	D Foley-Norman	0	307	282	(25)	25	0	Project complete
PR010j	Environmental Improvements Programme - Fitzroy/Burleigh Street	D Foley-Norman	0	87	0	(87)	87	0	Remaining tree planting and replacement work is due to start imminently along with the remaining highway maintenance work by the County.
PR010k	Environmental Improvements Programme - Wulfstan Way Local Centre (S106)	A Preston	41	157	157	0	0	0	Project complete
<b>Total for Arts &amp; Recreation Portfolio</b>			<b>3,419</b>	<b>2,585</b>	<b>1,905</b>	<b>(680)</b>	<b>708</b>	<b>28</b>	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)

The above figures exclude:

- schemes transferred to the Hold List in the Budget Setting Report 2012/13
- schemes devolved to Area Committees in the Budget Setting Report 2012/13